

Hand write on top of this form -- *Special Year End Closing Form*

Garden Town

Assembly No. 123

Date 12/31/17

RECEIPTS

**Deposit
Early**

**Check
No.**

BILLS

Gift Wrapping Receipts (12/22, 23, 24)	\$ 552.00	
Cash received \$432.00	0	
Checks received \$120.00	0	
ALL money received in this calendar year must be reported. When a fundraiser is completed after the last Assembly meeting for the year, deposit the money and report the money on this SPECIAL receipts and bills form. The deposit slip receipt MUST BE attached to this form.		
Sub Total	\$ 552.00	
Interest	\$ 0.15	
TOTAL	\$ 552.15	

1111	Mrs. M. Flowers -- Gift Wrapping Paper	\$ 75.80
1112	Grand Assembly -- per capita	\$ 200.00
1113	Supreme Assembly -- per capita	\$ 450.00
1114	Supreme Assembly -- downloadable forms	\$ 25.00
	Remember to attach all appropriate receipts.	
Bank Charges		\$ 7.50
TOTAL		\$ 758.30

Audit Committee Signature

Member Susy Sunshine
Member Amy Flowers
Advisor Mr. Tom Mason

I have counted and agree with these figures:
Treasurer Rebecca Rainbow
(signature)

RECONCILIATION

Bal. Previous Mtg.	1,836.25
Receipts	552.15
Total	2,388.40
Disbursements	\$758.30
Bal. This Meeting	\$1,630.10

White to: Recorder Yellow to: Treasurer Pink to: Mother Advisor