

Agenda - Meeting (Full Agenda)

SPECIAL DISPENSATION

← Read before Ritual Opening

Note to WA: Copy these pages for each meeting
Meeting needs to start promptly and finish in 1 1/2 hours maximum!

RITUAL OPENING

CONFERRING OF DEGREES

1 Tap

Conferring of Degrees right after Ritual Opening.
(Except if Balloting or on Election Night)

"Sister Recorder, have we Conferring of Degrees?"

Walking Candidate: _____

ESCORT

"The _____ (title) _____ will please step to the sidelines for ESCORT."
"Sister Drill Leader ... you will **PRESENT** the _____ (title) _____ for INTRODUCTION."
Special Greeting
"Sister Drill Leader ... you will **esCORT** the _____ (title) _____ to the EAST."
When Drill Leader turns the Northwest corner - 3 Raps
"I have the HONOR _____ (name and title) _____."
"Please join me in greeting her/them with GRAND HONORS."

GRAND HONORS (say..."In California, I.O.R.G.")

- Grand Worthy Advisor
- Past Grand Worthy Advisors
- Grand Officers
- Past Grand Officers

"The _____ (title) _____ will please step to the sidelines for ESCORT."
"Sister Drill Leader ... you will **PRESENT** the _____ (title) _____ for INTRODUCTION."
Special Greeting
"Sister Drill Leader ... you will **esCORT** the _____ (title) _____ to the EAST."
When Drill Leader turns the Northwest corner - 3 Raps
"I have the HONOR _____ (name and title) _____."
"Please join me in greeting her/them with SIGN OF THE RAINBOW."

SIGN OF THE RAINBOW (DO NOT say..."In California, I.O.R.G")

- Worthy Advisors
- Past Worthy Advisors

"The _____ (title) _____ will please step to the sidelines for ESCORT."

"Sister Drill Leader ... you will **PRESENT** the _____ (title) _____ for INTRODUCTION."

Special Greeting

"Sister Drill Leader ... you will **esCORT** the _____ (title) _____ to the EAST."

When Drill Leader turns the Southwest corner - 3 Raps

"I have the HONOR _____ (name and title) _____."

"Please join me greeting her/them with SUPREME HONORS."

SUPREME HONORS (say..."In California, I.O.R.G.")

- Supreme Inspector/Deputy
- Past Supreme Deputy

"The _____ (title) _____ will please step to the sidelines for ESCORT."

"Sister Drill Leader ... you will **PRESENT** the _____ (title) _____ for INTRODUCTION."

Special Greeting

"Sister Drill Leader ... you will **esCORT** the _____ (title) _____ to the EAST."

When Drill Leader turns the Southwest corner - 3 Raps

"I have the HONOR _____ (name and title) _____."

"Please join me in greeting her/them with GRAND HONORS."

GRAND HONORS - At a Regular Business Meeting this is the Last Escort

- Grand Deputies (Introduced from the East - Grand Honors)

Nod to Drill Leader to return to her station.

The following are introduced from the sideline - (option - WA may escort)

- Adult Members of the Grand Executive Committee
- Grand Directors
- Mother Advisors
- Past Mother Advisors please stand for self-introduction.

"The _____ (title) _____ will please step to the sidelines for ESCORT."

"Sister Drill Leader ... you will **PRESENT** the _____ (title) _____ for INTRODUCTION."

Special Greeting

"Sister Drill Leader ... you will **esCORT** the _____ (title) _____ to the EAST."

When Drill Leader turns the Southwest corner - 3 Raps

"I have the HONOR _____ (name and title) _____."

"Please join me in greeting her/them with SIGN OF THE RAINBOW."

The following are Escorted and given the SIGN OF THE RAINBOW

- Most Worthy Grand Matron, Most Worthy Grand Patron or Supreme Worthy High Priestess
- Past Most Worthy Grand Matron, Past Most Worthy Grand Patron or Past Supreme High Priestess
- Worthy Grand Matron, Worthy Grand Patron, Most Worshipful Grand Master, Grand Royal Matron, Grand Royal Patron
- Past Grand Matrons, Past Grand Patrons, Past Grand Masters, Past Grand Royal Matrons, and Past Grand Royal Patrons
- Presiding Jurisdictional Officers of Affiliated Masonic Orders, Grand Officers of the Order of the Eastern Star, Order of Amaranth, White Shrine of Jerusalem, and Grand Lodge -- Including Masonic Inspectors and Deputy Grand Matrons

The following stand for Introduction

- Worthy Matrons, Worthy Patrons, Royal Matrons, Royal Patrons, Worthy High Priestesses, Watchman of Shepherds, Worshipful Masters and Presiding Local Officers of Affiliated Masonic Orders
- Members of the Masonic Youth Orders Committee
- State Rainbow Dad
- Past State Rainbow Dad(s)
- Husband of our Supreme Officer
- All those entitled to escort and not previously introduced please stand for self introduction.
- Rainbow Dad

INTRODUCTIONS

1 Tap

(Optional)

"Will our Guests on the SIDELINES please STAND for SELF-INTRODUCTION."

"Thank you for coming!"

RAINBOW FLAG

1 Tap

"Sister Drill Leader...you will escort the Rainbow Flag to its proper position in the Assembly Room."

ROLL CALL

1 Tap

"Sister Recorder, you will Call the Roll of Officers, Members and Advisory Board."

Tonight's Question: _____

MINUTES

1 Tap

"Sister Recorder, you will read the Minutes of the previous meeting."
"Sisters, you have heard the reading of the Minutes, are there any CORRECTIONS?"
"The Minutes are approved as read."

OR "The minutes are approved as corrected." 1 Tap

COMMUNICATIONS

1 Tap

"Sister Recorder, you will read the Communications."
"Communications requiring action of the Assembly will be taken up under the proper order of business, all others will be placed on file."

AUDITED BILLS AND RECEIPTS

1 Tap

1. **BILLS** "Sister Recorder, you will read the Audited Bills."
"If there are NO objections, the Audited Bills will be paid."
"Hearing none, it is so ordered." 1 Tap

2. **RECEIPTS** "Sister Recorder, you will read the Receipts."

TREASURER'S REPORT

1 Tap

"Sister Treasurer, you will read your report (or present the Term Audit)."
(report consists of the balances from the close of the last meeting.)

UNFINISHED BUSINESS

1 Tap

(Reports on PAST activities.)

INSTALLATION of any officers absent at the regular Installation. 1 Tap

- 1. Visiting: "Have there been any visits to Masonic Functions since our last meeting?"
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

NEW BUSINESS

1 Tap

ELECTION of OFFICERS. 1 Tap *(Refer to special instructions for Elections)*

NEW PROJECTS and ACTIVITIES:

LINE OFFICERS' BUSINESS VISITING (future/planned)

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

NEW BUSINESS

(continued)

- 7. _____
- 8. _____
- 9. _____
- 10. _____

VOTE ON ANY OUT-GOING MONEY.

- 1. _____
- 2. _____
- 3. _____
- 4. _____

(If a motion requiring a disbursement of money occurs during the meeting, the check will be issued, the disbursement amount & check # recorded as "Bills and Receipts" at the next regular business meeting.)

"Is there a member with any new business to be brought before the Assembly?"

- 1. _____
- 2. _____
- 3. _____
- 4. _____

MISCELLANEOUS BUSINESS

1 Tap

- 1. _____
- 2. _____
- 3. _____
- 4. _____

SUNSHINE REPORT also known as HAPPY HAPPENINGS
(Optional depending on assembly traditions/if time allows)

- 5. _____

BIRTHDAYS & ANNIVERSARIES - COIN MARCH (optional)

RECEIVING OF APPLICATIONS

1 Tap

"Sister Recorder, have we applications for membership?"

REMINDER: Appoint Visitation Committee of 2 girls. (Advisory Board Chairperson will appoint 1 adult to accompany girls for visit.)

Mother Advisor

If any girl has an objection to receiving this application, please see me after the meeting.

"Mrs. _____ has applications with her. Does anyone need a application or California Rainbow brochure?"

BALLOTING

1 Tap

(There are to be 5 signatures on the back of the Applications .)

"Sister Recorder, have we Balloting? [Refer to Ritual] Applicants Names: _____

CONFERRING OF DEGREES

1 Tap

INITIATION

[Refer to Ritual] Only if Balloting on the girls to be initiated.

MAJORITY DEGREE

"Mother Advisor, it is my desire that you preside at this time."

GOOD OF THE ORDER

1 Tap

(May be held after Closing)

1. Grand Worthy Advisor
2. Grand Officer
3. Supreme Officer
4. Grand Deputy
5. Mother Advisor
6. Worthy Advisor - Thank You
7. Line Officers - Short Pep Talk (Optional)

CLOSING

1 Tap

Retiring March

Rainbow Prayer

Rainbow Dreams

HANDLING A MOTION

1. "What is the pleasure of the Assembly regarding _____ (*state business issue*) _____?"
2. "Do I hear a Motion?" **I MOVE THAT** _____
3. "Is there a Second to the Motion?"
4. "It has been Moved and Seconded that _____ (*restate Motion*) _____."
5. "Is there any further Discussion?"
6. "Are you ready for the Question?"
7. "All in Favor of the Motion as stated, make it known by saying AYE."
8. "Those Opposed make it known by saying NAY."
9. "The Motion is Carried.....[RAP].....You have voted to _____ (*restate Motion*) _____."
10. "The Motion has NOT Carried.....[RAP]....You have voted NOT to _____ (*restate Motion*) _____."