# GRAND ASSEMBLY OF CALIFORNIA INTERNATIONAL ORDER OF THE RAINBOW FOR GIRLS <br> TERM AUDIT REPORT - Page 1 

NAME OF ASSEMBLY $\qquad$ NO. $\qquad$ FEDERAL I.D. NO. $\qquad$
TERM COVERED FOR THIS REPORT: July 1, 2023 TO December 31, 2023
DATE PREVIOUS REPORT SUBMITTED:


## BALANCE SHEET:

Asset Balance from Previous Term Report
Total Revenues (Add)
Sub-Total
Total Expenses (Subtract)

Assets Held at End of Report
\$


PROOF [Attach copies of all TERM bank statements]
Checkbook Balance as of 12/31/2023
Savings Acct Balance as of $12 / 31 / 2023$
Other Acct Balances - Qtly Reports
Proof Total
(Same as Assets Held at End of Report)
REASON FOR AUDIT (Please Check):
Six Month Term Requirement
New Mother Advisor Elected
New Treasurer Elected
New Recorder Elected

EXPENSES:
(13) Rent
(14) OV/Reception/Installations
(15) Annual Grand Assembly Expenses
(16) Fun Trip Expenses
(17) Grand Service Fundraiser Expenses
(18) Gifts/Donations
(19) General Operation Expenses
(20) Budget Fundraising Expenses
(21) Per Capita
(22) Pledge
(23) Grand Service Donations
(24) Other (please list all over \$100)
$\qquad$
(25) Misc. Expenses (no more than $\$ 50$ )
(26) TOTAL EXPENSES $\qquad$
Number of Members at end of Term $\quad \square$

We, the undersigned, have examined the Treasurer's and Recorder's books, and attest to the reported figures as of this date:

AUDIT COMMITTEE:

| Assembly Member | Title |
| :--- | :--- |
| Assembly Member | Title |
|  |  |
| Advisory Board Member | Title |
| Mother Advisor |  |

MAIL Original Term Audit Report, ONLY copies of the Term Bank Statement \& original 501(c)(3) forms to:

| Mrs. JoAnn Stern <br> Treasurer G.E.C. <br> 1663 Sequoia Street <br> Napa, CA 94558-2319 |
| :--- |

Audit Report (pg. 1-2) to AGD, GD and to:

$\qquad$ NO: $\qquad$ STEP \# 1 :

## CHECKING ACCOUNT RECONCILIATION

## List of Outstanding Checks

|  |  |
| :--- | :--- |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

## STEP \#2:

Checking Account Balance on 12/31/2023
Plus - Deposits not on Bank Statement
Sub-Total

## Less - Total Outstanding Checks

Total (Carry Over to Step 2 - Reconciled Balance)
Total should match ending checkbook balance on 12/31/2023

## ALL BANK ACCOUNT INFORMATION MUST BE INCLUDED IN THIS REPORT

CHECKING ACCOUNTS: Attach copies of 12/31/2023 checking account statement

| NAME OF BANK | ADDRESS OF BANK | CITY/ZIP | ACCOUNT \# | Balance as of <br> 12/31/2023 |
| :--- | :--- | :--- | :--- | :--- |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

TOTAL FOR CHECKING ACCOUNTS [Must agree with Checkbook balance on Page 1]

SAVINGS ACCOUNTS: Attach copies of 12/31/2023 savings account statement

| NAME OF BANK | ADDRESS OF BANK | CITYIZIP | ACCOUNT \# |
| :---: | :---: | :---: | :---: |
| as of 12/31/2023 |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

TOTAL FOR SAVINGS ACCOUNTS [Must agree with Savings balance on Page 1]

OTHER ACCOUNTS: (CD's etc.) Attach latest Quarterly Report for each account

| NAME OF BANK | ADDRESS OF BANK | CITY/ZIP | ACCOUNT \# | as of 12/31/2023 |
| :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

TOTAL FOR OTHER ACCOUNTS [Must agree with Other Account balances on Page 1]
TOTAL ASSETS AT REPORT TIME

